



# MEDICAL AND RX FORM APPLICATION FOR BENEFITS

## Employee Statement

Each family member must complete one form annually at each physician office. Active Retired Salaried Hourly

Place of Employment	Group Number
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### PATIENT AND EMPLOYEE INFORMATION

<b>PATIENT NAME</b>				
First Name	Middle Initial	Last Name	Date of Birth	
Street		City	State	Zip Code
Phone Number	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Relationship to Employee <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other		
<b>EMPLOYEE NAME</b>				
First Name	Middle Initial	Last Name		
Street		City	State	Zip Code
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed				
Are you or any of your dependents employed elsewhere? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, name of company			Phone Number	
Employee ID Number (Social Security Number)				

<b>OTHER GROUP HEALTH COVERAGE</b>			
Policyholder Name	Plan Name	Address	Policy Number

**Was the condition related to any of these?**

Patient's employment Yes No

Auto accident Yes No (If yes, please complete the information below based on the accident.)

Date \_\_\_\_\_ Description \_\_\_\_\_

Location \_\_\_\_\_

**Is the patient a full-time student?** Yes No (If yes, please complete the information below.)

Name of School \_\_\_\_\_ City \_\_\_\_\_ Expected Date of Graduation \_\_\_\_\_

**If eligible, is the person enrolled in:**

Federal Medicare Part A Yes No If yes, effective date for Part A \_\_\_\_\_

Federal Medical Part B Yes No If yes, effective date for Part B \_\_\_\_\_

Any person who, with intent to defraud or knowing they are facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud. I hereby certify that the above information is true and accurate to the best of my knowledge. I authorize any insurance company, organization, employer, hospital, physician, or pharmacist to release any information with regard to this claim and the expenses reported.

Patient or Authorized Person Signature \_\_\_\_\_ Date \_\_\_\_\_

I authorize payment of medical benefits to undersigned physician or supplier for services described below.

Employee or Authorized Person Signature \_\_\_\_\_ Date \_\_\_\_\_

**PHYSICIAN OR SUPPLIER INFORMATION (If patient completed this form, itemized receipts must be attached.)**

Date of illness (first symptom), injury (accident), or pregnancy (LMP) \_\_\_\_\_  
Date of first consultation for this condition \_\_\_\_\_  
Has patient ever had same or similar symptoms? Yes No  
Date patient is able to return to work \_\_\_\_\_  
Dates of total disability \_\_\_\_\_ - \_\_\_\_\_ Dates of partial disability \_\_\_\_\_ - \_\_\_\_\_  
Name of referring physician \_\_\_\_\_  
Dates of service related to hospitalization Admitted \_\_\_\_\_ Discharged \_\_\_\_\_  
Name of facility where services rendered (If other than home or office) \_\_\_\_\_  
Address of facility where services rendered (If other than home or office) \_\_\_\_\_  
Was laboratory work performed outside your office? Yes No Charges \_\_\_\_\_

Diagnoses, nature, illness, or injury - related to procedure in column E by reference numbers 1, 2, 3, etc. or DX code.

A) Date of service	B) Place of service	C) Procedure code	D) Fully describe procedures, medical services, or supplies furnished for each date given (Explain unusual services or circumstances)	E) Diagnosis code	F) Charges		
					Total Charges	Amount Paid	Balance Due

Accept Assignment Yes No Your Social Security Number \_\_\_\_\_  
Physician's or Supplier's Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone Number \_\_\_\_\_  
Your patient's account number \_\_\_\_\_ Your employer ID number \_\_\_\_\_

I certify the statements attached apply to this bill and are made a part hereof.

Physician Signature \_\_\_\_\_ Date \_\_\_\_\_

**Place of Service Codes**

- |                          |                                  |                                     |
|--------------------------|----------------------------------|-------------------------------------|
| IH - Inpatient hospital  | 5 - Daycare facility (PSY)       | 9 - Ambulance                       |
| OH - Outpatient hospital | 6 - Nightcare facility (PSY)     | O (OL) - Other locations            |
| O - Doctor's office      | 7 NH - Nursing Home              | A (IL) - Independent Laboratory     |
| 4 H - Patient's home     | 8 SNF - Skilled Nursing Facility | B - Other medical/surgical facility |