

# GETTING THE MOST FROM YOUR HEALTH CARE PLAN



## Have any of these recently happened to you?

- Newly married?
- Newly divorced or legally separated?
- Spouse now working?
- Spouse lost health coverage?
- New baby?
- Adopted a baby?
- Child age 19 through 25 requires coverage?

If you answered "Yes" to any of the above, please notify your Human Resources Department as soon as possible so you can be sure of continued healthcare coverage.

**YOUR HUMAN RESOURCES DEPARTMENT MUST NOTIFY US WITHIN 31 DAYS OF YOUR CHANGE. IT IS YOUR RESPONSIBILITY TO NOTIFY THEM.**

So that we can process your insurance claims quickly and accurately, AultCare may require additional information. If you receive a form in the mail, please complete it and return it to AultCare as soon as possible. You may be asked about:

### Other Coverage

Does your spouse or child(ren) have other healthcare coverage? AultCare will ask you to complete an Other Coverage Information Form each year to determine this.

### Divorced/Not Married

AultCare may request a copy of your divorce decree or court order if you are divorced or are a single parent covering children on your plan. A court document is requested to see whose healthcare plan the court ordered to pay first, the child's mother or father. If you do not have a court document, AultCare will ask you to complete an Affidavit for Financial Support each year.

### Injuries

AultCare needs to know if your injury is the result of an accident that may be related to a Workers' Compensation claim, automobile or other accident, etc. AultCare will send you an Accident Questionnaire to determine how your injury occurred.

## CONTACT US

[www.aultcare.com](http://www.aultcare.com)

330-363-6360 or 1-800-344-8858

